

MAINE DEVELOPMENT FOUNDATION

LEADERSHIP MAINE

The Application Process

Applications will be accepted from January 1 through April 25, 2014. The advisory committee will use the following criteria in making its selections:

- Personal *concern* about the future economic health and quality of life in Maine and a *commitment* to take actions to shape that future;
- Demonstrated *capacity to lead*; and
- A record of *accomplishment* within an organization and community endeavors.

Please recognize that your application is the only information the advisory committee will use in determining your eligibility. Give careful thought about who would best reflect your abilities and accomplishments so that your best efforts are reflected in your letters of support.

The advisory committee seeks the most diverse class possible (geographic representation, gender, ethnic background, sector, etc.). Due to the competitive application process and limited class size, interested individuals are encouraged to apply again if they are not accepted. All applicants will be contacted regarding the advisory committee's decisions by mid-May.

Tuition

Leadership Maine's tuition for the 2014-2015 program is \$ 3,500 for members of the Maine Development Foundation and \$ 4,500* for non-members. Tuition includes program costs, materials, meals, and facilities for the orientation, the seven sessions of the program (13 days), and the graduation. **Travel expenses to and from the sessions and lodging after the opening retreat are not covered in the tuition.**

To demonstrate personal commitment to the program, each participant is personally responsible for a minimum of \$200 of the tuition cost.

Regardless of the amount of financial support, your employer must support your full participation in the program (allowing adequate time away from other duties).

The Maine Development Foundation believes that diverse representation in the class is critical to Leadership Maine's success. Please contact Carol Taylor for information on scholarships and payment plans (626-3124, e-mail: ctaylor@mdf.org).

* Non-members are strongly encouraged to join the Maine Development Foundation to receive the lower tuition rate and all of the other benefits of being a member. Visit our web site at www.mdf.org for information on becoming a member.

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Application Instructions

1. Ask two colleagues to write a letter of support for your participation in *Leadership Maine*. **These letters should attest to your leadership capacity and record of accomplishment. Think carefully about who should write these letters of support, and discuss with them the elements that you would like them to include in the letter. These are the best indicators that the selection committee has and are the most important element in the process.** Letters should be returned to you well before the April 25 application deadline or can be sent directly to the Maine Development Foundation. If you are not the CEO of your organization, one letter should be from your employer.
2. If you require financial assistance in order to participate in *Leadership Maine*, the funding plan worksheet is included in this packet. The worksheet should be returned to MDF with your application. **No financial information will be shared with the advisory committee throughout the selection process.**
3. **Return your completed application to the Maine Development Foundation, 295 Water Street, Ste. 5, Augusta, ME 04330 by April 25, 2014.** A completed application consists of:
 - ~ an application
 - ~ an updated resume
 - ~ two letters of support (#1 above)
 - ~ if financial assistance is needed, your funding plan (#2 above)
 - ~ a \$50 non-refundable, application fee (payable to Maine Development Foundation)

Questions? Call Carol Taylor at the Maine Development Foundation, phone (207) 626-3124, e-mail: ctaylor@mdf.org, fax (207) 622-6346. Or, visit our web site for more information about *Leadership Maine* at: www.mdf.org

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Application

I. APPLICANT DATA

Name _____ Business Phone _____ Ext. _____

Present Employer _____

Type of Organization business government education non-profit other

Position _____ Date Employment Began _____

Business Address _____

Business Fax _____ Business e-mail address _____

County (where you work) _____

Home phone _____ Cell phone _____

Home address _____

How long have you lived in Maine? ___ year(s). Applying for _____ (1st, 2nd, etc.) time.

We strive for diversity in each class. The following information would be helpful but is not mandatory:

What is your gender? female male

How would you describe yourself? Native American or Alaskan White (non-Latino)

Latino (including Puerto Rico) Asian/Pacific Islander Black (non-Latino)

Are there other ways you feel you bring diversity to the class?

II. ON A SEPARATE SHEET BRIEFLY ANSWER EACH OF THE FOLLOWING QUESTIONS:

1. We are currently seeking individuals with a record of accomplishment within an organization or community endeavors. How have, or are you currently making a difference in Maine? What do you feel passionate about?

2. What leadership positions have you held and /or how have you demonstrated a capacity to lead? (Paid or Volunteer)

3. We are seeking candidates who are personally committed to improving the future economic health and quality of life in Maine. How have you expressed your commitment in your work or volunteer life? How will you use this experience to impact Maine's future economic health and quality of life?
4. What do you want to take away from this program personally?

III. REFERENCES

Please list your two references (if you are not the CEO of your organization, one letter should be from your employer or sponsoring organization):

1. Name _____
Title _____
Organization _____
2. Name _____
Title _____
Organization _____

IV. SIGNATURE OF COMMITMENT

(Omit if you are the CEO)

I fully support this individual's involvement in Leadership Maine and understand that the commitment will require 13 days out of the office and payment of a portion of the tuition.

Employer's Signature

Name & Position (please print)

If selected, I will participate fully, agree to attend 90% of all sessions and will be an active participant on my project team in Leadership Maine.

Applicant's Signature